Compassionate Discipline

Managing your password



http://prod.cdschool.co.za

Please note that Chrome is the CDS preferred browser on pc, tablet and smart phone.



1. Activate CDS profile – page 3

2. Request password change – page 6

Tip: Set a web bookmark for http://prod.cdschool.co.za to return to this web page.

1. Activate CDS profile

Your school has registered your school email address on your behalf on the CDS system.

Please navigate to <u>http://prod.cdschool.co.za</u> and sign in with your email and last 7 digits of your cellphone number as password.

CDS ■ margaretha@mauer.co.za ■ •••••• Sign in

We strongly advise you to change your password as soon as possible as described on page 6 2. Request password change.

Warning:

Do not let web browser save your password as others may access CDS on your profile from your device when unattended.



Your password should only be known to you. CDS is not liable for any issues in the event that your password is compromised.

Successful sign in displays CDS

Please refer to CDS Manual 2 – CDS Overview for more information

CDS	Sign out Argaretha Mauer 🏦 KDD Skool	
	Sign in success	
CDS Manuals _{View}	Learner Name Search	
	LEARNER DASHBOARD	
	Learner Name Search	
Kweek Dissipline met Deernis	MARGARETHA MAUER DASHBOARD	
	View reminders	
	Mass homework demerit	
	Mass late demerit	
	New learner	
	Grade Reports	

2. Request password change

Navigate to http://prod.cdschool.co.za

CDS	✓ margaretha@mauer.co.za	
	Tip of the Day	
	Good character means to do the right thing when no one is looking. This is the result of good habits that has been developed over time by educators.	
	About CDS Report Problem Request new password ©M Mai 2014 -	uer 2017

Step 2.1: Select password link

Select "Request new password" link



Report Problem

Request new password

Step 2.2: Reset password

Enter your school email address and captcha sequence. Select "Reset Password"



Step 2.3: CDS Success Message

To ensure you have access to the email entered, an email with a password reset linked has been sent. Your account is not accessable until password has been reset.

CDS	Sign in	
	Email sent with password reset instructions. Please note that your account has been locked until password is reset	

Step 2.4: Select password link

In your password reset email, select the change your password link.

From: noreply@kddskool.co.za	Sent:	Tue 2015/09/01 11:39 AM
Subject: CDS Password Reset		
Dear Margaretha Mauer,		
We have received a request to reset your password. As a result your account has been locked until your password is action this request, please report problem immedeately on http://www.kddskool.co.za/Report-Problem/Rapporteer-	is reset. problee	If put
To reset your password, please click the URL: <u>http://localhost:3000/en/password_resets/0_pTLi72-XEPxARsxk</u>	Kd6CQ	/edit
Please remember that Compassionate Discipline is not liable if your password is compromised. Please ensure that y secure.	our pas	sword stays
To read the CDS password manual please click the URL: <u>http://localhost:3000/CDSGuide1_ManagingYourPas</u>	ssword	<u>.pdf</u> ≡
Thank you		
CD Team		
http://prod.cdschool.co.za		

Step 2.5: Change your password

Enter your new password twice and select "Reset password button"

Tip: Password should be at least 6 characters long.

PLEASE ENTER NEW PASSWORD AND CONFIRM	
New password (minimum of 6 characters)	
New password confirmation (minimum of 6 characters)	
	J
Reset password	_

Step 2.6: CDS Success Message

Enter your email and password and select "Sign in "



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If you encounter a problem:

Select "Report Problem" link and fill out the problem form. A consultant will contact you to resolve the

